Positive Action®
Teacher’s Implementation Checklist

Are you doing all you can to build a successful Positive Action school? This checklist will help you decide.

Positive Action Model

☐ Are you teaching the Positive Action motivational model—the Thoughts-Actions-Feelings Circle?
☐ Are you modeling positive behavior?
  ☐ Do you understand the importance of learning Skills for Greatness (6 Units)?
  ☐ Do you live a balanced, healthy lifestyle?
  ☐ Do you love to learn?
  ☐ Do you solve problems analytically?
  ☐ Do you manage your time, energy, talents, possessions and money well?
  ☐ Do you manage your own thoughts, actions and feelings?
  ☐ Do you treat others as you would like to be treated?
  ☐ Are you honest with yourself?
  ☐ Do you set goals for self-improvement?
  ☐ Do you keep trying to achieve your goals?
☐ Are you motivating those around you—students, teachers and staff—to model positive behavior?

Implementation

☐ Are you fully integrating Positive Action by making it a part of every positive thing you do at school?
☐ Do you consistently identify new uses of Positive Action?
☐ Do you identify Positive Action lessons as you study reading, math, writing, listening skills and other areas?
☐ Are you aware of the core curriculum you cover in Positive Action lessons?
☐ Is your Positive Action program fully implemented?
☐ Do you apply the Positive Action model and vocabulary to every positive thing you do?
☐ Are you using Positive Action for:
  ☐ Drug Education
  ☐ Character Education
  ☐ Career Education
  ☐ Dropout, violence and gang prevention
  ☐ Positive discipline
  ☐ Health education
  ☐ Effective teacher and staff training (professional development)
  ☐ Multicultural education
  ☐ School improvement plans
  ☐ Enhanced academic achievement
  ☐ Reduction in absenteeism
  ☐ Reduction in vandalism

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Conflict Resolution
Prevention of teen pregnancy
Other

Reinforce

☐ Are you reinforcing positive behavior at every opportunity?
☐ Do you always remind the person you’re commending of the good feeling positive actions bring?
☐ Are you documenting results by either qualitative or quantitative answers?
☐ Are you letting the media and Positive Action, Inc. know about your success?

Achieve

☐ Are your students reaching their potential?
☐ Are teachers reaching their potential?
☐ Are staff members reaching their potential?
☐ Are you helping people reach their potential?
☐ Does everyone have the skills and opportunities they need to achieve?
☐ Is everyone being taught the unit concepts correctly?
☐ Do you have everything you need to help students achieve?
  ☐ A complete Positive Action Instructor’s Kit for the right grade level
  ☐ An All Songs CD and All Songs Lyric Booklet (if working with primary grades)
☐ Do you
  ☐ Understand how to use your Instructor’s Manual
  ☐ Understand the importance of the lessons’ Purpose Statement (or Goals and Objectives)
  ☐ Understand how to use the materials in your kit
  ☐ Teach the lessons according to your school’s Positive Action Implementation Plan so that everyone focuses on the same concept at the same time
  ☐ Teach Positive Action lessons consistently, in order, to benefit from their sequencing
  ☐ Understand that Positive Action is a flexible program and feel comfortable adapting lessons to the needs and interests of your class
  ☐ Understand the importance of teaching the concepts in order, but know that it is OK to skip ahead or review a particular lesson if it will help with a classroom situation?
☐ Are you achieving and encouraging achievement?

Climate (Character)

☐ Are you cooperating with everyone in your school?
☐ Do you contribute to school climate by reinforcing positive behavior?
☐ Do you have all the materials necessary to build a positive school climate?
  ☐ Complete Instructor’s Kits for every grade level (one per teacher)
  ☐ Drug Education Supplement Kits for grade 5 and middle school
  ☐ Climate Development Kits (Elementary and/or Secondary) for positive climate development
  ☐ Positive Action music CDs and lyric booklets for each classroom and for the principal *(please note that music is intended for use with primary grades only)*
  ☐ Enough reinforcement tools—TAF (Thoughts-Actions-Feelings) Cards, wristbands, stickers, tokens, balloons, certificates
- Enough *Parent* and *Support Staff* materials
- A Counselor’s Kit for your school counselor
- Several Family Kits for your school library?

- Are you involving everyone in a comprehensive, well-organized program?
  - Is your *Positive Action* Committee in place?
  - Is the Implementation Calendar completed before school begins?
  - Are parents informed with a Positive Action Back-to-School night?
  - Are parents and community members encouraged to help with Positive Action activities?
  - Are in-service days, professional development and staff meetings scheduled?
  - Is the media informed of your Positive Action program?

- Have you adopted schoolwide activities and events as outlined in the Climate Development Kits?
  - Are assemblies and special events planned for the year?
  - Are you prepared to publish the *Positive Action News* and distribute it to families and the local media?
  - Does everyone understand and use the reinforcement tools?
  - Does everyone understand and use the Positive Action vocabulary?

- Do you adapt the program to the needs and interests of your community
  - Do your events and assemblies reflect the special qualities of your community?
  - Do you look for new ways to reinforce positive behavior?
  - Do you apply *Positive Action* vocabulary and concepts to every positive event that takes place around you?

**Communication**

- Do you communicate positively with your students?
- Do your students communicate positively with each other?
- Is positive communication practiced throughout your school?
- Are you teaching students the importance of communicating positively with their families and with their community?
- Are you positive in your communication with parents and do you encourage positive communication in return?
- Do you communicate positively with the greater community?

**Excellence**

- Is your school meeting the goals of education?
  - Are your students becoming productive citizens?
  - Are your students developing strong, healthy self-concepts?
  - Are your students becoming responsible?
  - Are your students learning to love learning?
  - Are your students preparing to have happy, successful lives?
  - Are your students learning to get along with others?
  - Are your students learning how to learn?
  - Are your students applying the Skills for Greatness they are learning in the Positive Action lessons?

- Are you achieving excellence as an effective educator?
Success (and Happiness)

☐ Are you feeling better about yourself?
☐ Are your students feeling better about themselves?
☐ Are more positive actions happening around you?
☐ Is your school giving students the tools they need to succeed in life?