

Positive Action Weekly Implementation Report

Dear Teacher:

As we mentioned during training, we need you to complete a short weekly report on your implementation of the *Positive Action* program. This will help us in our research by giving us a record of exactly what each classroom of students receives. We hope that it can also help you and your school do the best possible implementation of the *Positive Action* program.

First, we would like you to complete one copy of the “Weekly” form to cover ALL of the weeks that you have already implemented PA. For this, you will be telling us the average of what you did each week. On this copy, please indicate both the start and end dates for the whole period, and then answer each question as the average of what you did during those several weeks.

From here on, we would like you to complete one of the forms at the end of each week. Simply fill in the bubble of the answer that is correct for you. Please use a black or dark blue pen to completely fill in the bubble of your answer.

Completely and neatly darken the ovals (or numbered circles).

Like this: ● Not like this ○

To change your answer, please cross out the wrong choice and then darken the correct one:

Cross out like this: ~~○~~ ●

Unit Implementation Reports: We will also ask you to complete a different form at the end of each unit (that is, 7 for the whole year). This form will ask about some different aspects of your implementation.

Teacher/Classroom #: Please use your complete classroom number as your ID on all surveys that you complete for this project this year. This will enable use to align your information with that from your students and others in your school.

Web-based forms are coming: As we mentioned during training, we will eventually have these forms available on the web. Once the web version is ready, each school will need to decide whether they will continue to use the pen and paper versions or switch to the web-based version. The advantage of the web-based version is that it will (1) provide you with immediate implementation scores, (2) provide your PA Coordinator with immediate feedback on how your school is doing as a whole, and (3) make it easier for the research project to obtain the information.

Scoring yourself: You will note that you can, if you wish, score yourself on the pen and paper forms. The two right-hand columns are for that purpose. For many items, simply copy the number in the circle you fill in into the right-hand column. For item #3, the maximum score is 1 if you do any adaptation (and 0 if you do none). Items 4 and 5 have scores of 0 or 2. Your “Instruction” score is simply the sum of your scores for items 1-5; your “School Climate” score is the sum of your scores for items 6a-c; and your total score is the sum of these two subscores.

Thank you for your help.
Brian Flay, D.Phil.